

**Minutes**  
**Undergraduate Academic Affairs**  
**Wednesday, May 1, 2013**

**In Attendance:** D. Barbeau, M. Barber, E. Blessing, R. Colignon, L. Dorsey, J. Gilman (for Jay Goff), P. Gregory, J. Haugen, R. Hindi, L. Israel, A. Knezetic, D. Lohe, K. Porterfield, A. Rule, S. Sanchez, V. Sharma, B. Sokol, S. Tyuse, M. Ulione, E. Whitt

Dr. Whitt called the meeting to order. The April 3, 2013 meeting minutes were approved as submitted.

**Updates:**

- A. Actions taken by the Faculty Subcommittee at the April 10, 2013 meeting:
  - i. New program proposal form was approved by the Faculty Subcommittee on April 10.
  - ii. The minor changes to in the Academic Definitions document were approved by the Faculty Subcommittee on April 10.
  - iii. Both of these items will be on the May 15 CADD agenda.
- B. Staffing Updates:
  - i. Jessica Perolio has accepted the position of Assistant Director of the Honors Program. She will begin her new position at the end of May.
  - ii. Ashley Asel has accepted the position of Research Coordinator for Undergraduate Education. Ms. Asel will support the Office of the Vice President for Academic Affairs, Office of Institutional Research and Student Development. She will assume her position on May 28.
  - iii. Kathleen Thatcher is the new Assessment Coordinator in the Office of Institutional Research. She will join the University community on July 15, 2013.
  - iv. Lisa Israel announced Jane Jones resigned her position as Program Director of Disability Services. An aggressive hiring search is underway and the goal is to have the position filled by mid-July.
- C. SGA Updates:
  - i. SGA president elect, Vidur Sharma, announced he will address the full Board of Trustees on Saturday, May 4.
  - ii. Ann C. Knezetic is the new SGA Academic Affairs representative for the 2013-2014 academic year.

**Clinical Lab Sciences Certificate:**

- Although UAAC approved the CLS certificates in the past, enrollment was suspended for lack of interest. However, increased individual student interest, as well as increased interest by some of CLS' largest clinical affiliate sites, prompted a decision to "re-activate" the program and again allow enrollments.
- CLS offers four options for training students for professional practice
  - Option 1: students who wish practice in all laboratory areas complete a BS degree in CLS

- Option 2: students who want to pair a degree in biology, chemistry, biochemistry, with an area in of laboratory medicine complete a certificate in chemistry
- Option 3: Certificate in hematology
- Option 4: Certificate in microbiology
- The duration of each of the certificate programs is one calendar year
- CLS will begin accepting certificate students in the fall of 2013
- No action by UAAC is needed because the certificates are simply being re-activated

Assessment of Undergraduate Student Learning Outcomes:

- Dr. Sanchez stated the full Higher Learning Commission Report is on the website
- A Progress Report on Assessment of Student Learning is required and due to the commission on August 31, 2016
- Workshops will be held in the summer for faculty and staff to develop draft rubrics for the UG Student Learning Outcomes; the goal is to pilot test rubrics with SLU student artifacts in 2013-2014.

Undergraduate Academic Policies Revisions Update:

- Post-Bac Double Counting new language: All grades for post-baccalaureate courses will be either calculated in students' cumulative undergraduate grade point average or students' post-baccalaureate grade point average as designated on the Petition for Post-Baccalaureate Work
- Grades for Repeating a Course: If a student repeats a course, the original grade does not get factored into the GPA, but will be reported on the transcript with a notation that it is not calculated into the GPA
- Transfer credit courses are calculated into the students' GPAs; a student must complete at least 60 credit hours at SLU to earn an UG degree
- Graduation Honors will be truncated at the third digit mark (e.g., 3.586)
- Send Jay Haugen further changes/updates

Announcements:

- Debi Lohe announced Patty Clayton will be on campus May 7 to present a workshop on Deepening Student Learning: A Workshop on Critical Reflection